

Oral presentations

a) Contributed talks are 15 min in length + 5 for questions. Invited talks are 35 min in length + 10 for questions. Talks should be tailored to fit comfortably into these intervals i.e. not too many slides.

b) The strongly preferred method of oral presentation is via Powerpoint or Adobe Acrobat. Please avoid overly large files, as this may hamper transmission and/or slow the presentation. One way of ensuring small file size is to ensure that images included in the presentation are saved in JPEG/GIF format.

c) Any presenter wishing to present using alternative media should contact the organisers ASAP for prior approval, otherwise appropriate facilities will not be available.

d) Oral presenters have to either mail their presentation in advance or hand it to the organisers at the beginning of the conference on a CD, memory key. For smooth transfer, early e-mail is preferred. We will treat all such documents in strictest confidence. We will load the presentations onto the presentation laptops. After the session, presentations will be deleted. Due to tight schedules, presenters will not be allowed to load their presentations just prior to their talk.

Poster presentations:

All posters must be less than 1m in width and 1.5m in length. Please ensure that fonts are large enough for easy reading. Presenters will be provided with velcro fasteners to stick on their posters to the exhibition stands. Please make sure one of the presenters will be available to answer questions at the poster during the poster session.